

ACTS 2014 Annual Business Meeting:

1. Brad: Announced results of election
  - a. Introduced new board members
    - i. Leah Welty – President Elect
    - ii. Heidi Spratt– Secretary
    - iii. David Rocke – Treasurer
  - b. Thanked Jim for his years of service as Treasurer
2. Jim : Treasurer’s Report
  - a. Handed out treasurer’s report
  - b. Differences in registration payments last year were due to people adding things, i.e. adding guests for dinner, or adding dinner to a single day registration fee
  - c. We cleared just over \$4k from last year’s meeting
  - d. Dates on report are different due to the fact that Jim always starts reporting at the end of the month just prior to registration opening; registration opened a month early this year, which was a good thing for early registration turn-out
  - e. Thanks to the people planning, we are in good financial standing
  - f. There was some discussion about what to do with the extra in funds, which was tabled until later
  - g. Motion to approve the budget
  - h. Felicity seconded
  - i. Budget approved
3. Matt – need to revise bylaws to open up our organization and change
4. Marty Lesser, Jamie Grady, and Bob Oster start discussion about how they did the initial revision of the bylaws and though processes
  - a. Bylaws handed out to all that needed a copy
  - b. Marty led the discussion of what changes were made in the old vs new:
    - i. Article 2: got rid of mentions of CTSA & NIH to make it more broad
    - ii. Article 3: Removed mention of GCRC or CTSA’s; anyone can join as long as they pay dues; by having a dues structure, you know who the members are; added student members; added an application for membership

- iii. Article 4: added content that the secretary & board members have various powers to terminate membership of someone
  - iv. Article 5: discussion of Quorum, at 15 members (later discussion that the word quorum was not used anywhere else in the document; should add a sentence about what a quorum is)
  - v. Article 6: NO changes
  - vi. Article 7: minor tweaks
  - vii. Article 8: removed non-elected committee chairs from the board
  - viii. Article 9 – 11: minor changes
  - ix. Article 12: added dues
  - x. Article 13: needs to be fixed (12 to 13) the information about amendments was added in section 2; this also requires 1/3 of the voting membership to approve
- c. Leah led a discussion about the dissolution of BERD KFC; this resulted in some discussion of what ACTStat should become and how it has some similarities to what BERD KFC was but also is its own entity and is more expansive than just BERD directors
    - i. There was considerable discussion about maintaining the continuing education aspect of ACTStat as well as career development and to encourage younger people to participate
  - d. There was discussion about the definition of student, and what student dues should be and who, exactly, should be paying them; Matt suggested that we could have a student presentation or competition of some sort at our meetings for those that are student members
  - e. Laura Lee suggested that having support for students looks really good in an NIH R13 application, especially if an organization is already doing this with its own money
  - f. Jamie put a motion to approve the bylaws with minor edits/corrections (typos & the like)
  - g. Brad 2<sup>nd</sup>, d
  - h. Matt called a vote, and there were no opposed among the over 40 in attendance.

#### 5. Dues :

- a. Discussed current costs for website, meeting AV, paper copying; also need for future staffing
- b. Amount will depend on what we want to do in the future with the org
- c. Likely \$50-100

- d. Possible uses for dues include: scholarship to cover the cost of meeting registration for junior faculty, student poster competition
  - e. Idea also brought up about sustaining members that pay more to help subsidize others, and are recognized on website
  - f. Matt announced that all individuals having paid registration for the annual meeting will be considered active members, and will not be responsible for paying dues until next year
  - g. All active members will also be getting a member #
6. Matt thanked committee & board for assisting with the by-laws and the meeting was adjourned.